

Basic Information

Grant title

Mobile Library

Type of Project

Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

Primary Contacts

Name	Club	District	Sponsor	Role
Harun Bayrak	Bursa-Nilüfer	2440	Club	Host
Lars Vestbjerg	Lviv International	2232	Club	International

Committee Members

Host committee

Name	Club	District	Role
Reha Akin	Bursa-Nilüfer	2440	Secondary Contact
Unal Celik	Bursa-Nilüfer	2440	Secondary Contact
Kerem Kahveci	Bursa-Nilüfer	2440	Secondary Contact

International committee

Name	Club	District	Role
Dmytro Symovonyk	Lviv International	2232	Secondary Contact International
Peter Mejer-Rasmussen	Lviv International	2232	Secondary Contact International

Do any of these committee members have potential conflicts of interest?

No

Project Overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

This is a project developed together between our club and Nilüfer Municipality (NM). More than 35 thousand people can benefit from the Mobile Library project, which will consist out of a mini bus, purchased by Nilüfer Municipality and equiped by Nilüfer Rotary Club. The mobile library will be traveling regularly to 37 villages/neighborhoods and delivering library service to the people living in rural areas of Nilüfer. Sustainability of the service and financing of the operational costs are going to be provided by Nilüfer Municipality.

Mobile Library project will have the following impacts:

- thirty seven{37} neighbourhood villages in the rurals of Nilüfer will be visited regularly
- Eleven thousand {11} people out of 35 thousand habitants will use the library service
- Particularly; children at school age, handicapped people, women, residents of nursing homes, people who are unable to read and write, handicapped people will benefit and be touched with this project.

Areas of Focus

Which area of focus will this project support?

Basic education and literacy

Measuring Success

Basic education and literacy

Which goals will your activity support?

Involving the community to support programs that strengthen the capacity of communities to provide basic education and literacy to all;Increasing adult literacy in communities

How will you measure your project's impact?

Measure	Collection Method	Frequency	Beneficiaries
Number of new school-age students	Grant records and reports	Every month	1000-2499
Number of adults using new literacy skills	Grant records and reports	Every month	100-499

Do you know who will collect information for monitoring and evaluation?

Yes

Name of Individual or Organization

The Nilüfer Municipality's Department of Libraries(Mrs.Safak Pala)

Phone

00902244418189

Email

safakpala@nilufer.bel.tr

Address

Briefly explain why this person or organization is qualified for this task.

The Nilüfer municipality’s Department of Library is already auditing five libraries and two author houses in Nilüfer. The a.m. persons have necessary experience and knowledge about the measuring and evaluation of such controls. Rotarians, who will meet the municipality Library Department will report to RC Bursa Nilüfer about the records of the mobile library in that corresponding month.

Location and Dates

Humanitarian Project

Where will your project take place?

City or town

Nilüfer Bursa

Province or state

Bursa

Country

Turkey

When will your project take place?

2019-05-01 to 2019-06-30

Participants

Partners (Optional)

List any other partners that will participate in this project.

Municipality of Bursa Nilüfer

Volunteer Travelers (Optional)

No.	Name	Email
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Describe this person's role in the project.

Host sponsor confirmation of volunteer travelers

Rotarian Participants

Describe the role that host Rotarians will have in this project.

Rotarians will be responsible to design interior side of the mini bus that will be provided and operated by Nilüfer Municipality. Rotarians will collect books, get agreements with book suppliers, observe the impact of the project.

Describe the role that international Rotarians will have in this project.

International rotarians will be regularly asked to send books and learning materials for the mobile library.

Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

Local Currency **U.S. dollar (USD) exchange rate** **Currency Set On**
USD 1 24/02/2019

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000.

#	Category	Description	Supplier	Cost in USD	Cost in USD
1	Equipment	Shelves, a computer, printer, air conditioner, a Led Screen, portable wheelchair ramp, CCTV, solar panel system.	Via Karavan	31800	31800
2	Supplies	books, clerical etc.	Ezgi Kitapevi	6250	6250
			Total budget:	38050	38050

Funding

Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.

#	Source	Details	Amount (USD)	Support*	Total
1	Cash from Club	Bursa-Nilüfer	3,700.00	185.00	3,885.00
2	Cash from Club	Lviv International	1,000.00	50.00	1,050.00
3	District Designated Fund (DDF)	2440	5,940.00	0.00	5,940.00
4	Cash from Club	Bursa-Yesil	500.00	25.00	525.00
5	Cash from Club	Manisa	500.00	25.00	525.00
6	Cash from Club	Bursa-Tophane	200.00	10.00	210.00
7	Cash from Club	Bursa-Uludag	1,500.00	75.00	1,575.00
8	Cash from Club	Bursa	380.00	19.00	399.00
9	District Designated Fund (DDF)	2420	500.00	0.00	500.00
10	District Designated Fund (DDF)	2430	1,000.00	0.00	1,000.00
11	District Designated Fund (DDF)	2482	5,000.00	0.00	5,000.00
12	Non-Rotarian contributions to be matched by TRF	Lars Vestjberg	1,000.00	50.00	1,050.00

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

You may request up to 16,830.00 USD from the World Fund.

16830

Funding Summary

DDF contributions:	12,440.00
Cash contributions:	7,780.00
Non-Rotarian contributions matched by the Foundation:	1,000.00
Financing subtotal (matched contributions + World Fund):	38,050.00
Total funding:	38,050.00
Total budget:	38,050.00

Sustainability

Humanitarian Projects

Project planning

Describe the community needs that your project will address.

Targeted people living in this rural areas are poor and uneducated. Due to distance and inability to reach the city they can not have access to books of public library and facilities of such mobile library.

Mobile Library project will provide these services at village of these people. It will become the gateway to the world for these people. They will have the chance to see and follow the world by internet and while reading books, journals and magazines.

How did your project team identify these needs?

Nilüfer Rotary Club and Nilüfer Municipality Library Department relation started 7 years ago (in 2011). The idea of initial project was to increase the primary and middle school students' interest in reading books.

Therefore, project named "Read As Much As Your Height" is developed together with our club and Library Management. Because of the wide scope of the project, more than 45 thousand students in the city benefited from its advantages.

However, during the assesment of the project we have realized that schools and students in the rurals of Nilüfer are not participating in this project. Our investigation has shown that due to distance and lack of transportation people were not able to have access to the library. Nilüfer Rotary Club and NilüferMunicipality Library Department developed together immediately this Mobily Library Project.

How were members of the benefiting community involved in finding solutions?

According to the project, in front of the schools and/or townhouses in the villages Library Service Stations will be build.

Neighbourhood headmen and their management committee and Neighbourhood Schools management will be primary contact from the benefiting community. All language teachers will support the project with their lessons and homeworks.

Student representant will announce and supervise the arrival of the Library Minibus in their village.

How were community members involved in planning the project?

Community members welcomed the project and suggested to have fixed parking places for the mobile library. They will also ask literacy students to visit the library at the end of the municipality courses.

Project implementation

#	Activity	Duration
1	Administrative preparation, Getting the budget approval and conclusion of protocols / contracts	2 months
2	Provisions, vehicle preparation and construction of stations	2 months
3	Promotional Activities, social and local media promotional tools	2 months
4	Project Launch	1 month

Will you work in coordination with any related initiatives in the community?

Yes

Briefly describe the other initiatives and how they relate to this project.

Neighbourhood Committees, Neighbourhood Headmen, Neighbourhood Schools, Neighbourhood Charities Associations, The Units of the Nilüfer Municipality for Handicapped People, Schools for Handicapped Students, Nursing Homes are related to this project . Some of them will get use of this service also.

Surveys will be held in the relevant regions. Through the surveys that will help to determine the number of illiterates and region needs will be defined.

Please describe the training, community outreach, or educational programs this project will include.

Municipality of Bursa Nilüfer will provide the educated staff for library.

How were these needs identified?

By meetings and site visit done to neighborhoods together with Nilüfer Library department.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

There are no incentives available for this project.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

Nilüfer Municipality and its library Department.
Nilüfer Rotary Club.
District 2440

Budget

Will you purchase budget items from local vendors?

Yes

Explain the process you used to select vendors.

Mini Bus will be purchased by Nilufer Municipality.
Nilüfer Rotary club will be responsible just for interior furniture and equipments. 2 vendors, out of several others were choosen to ask for quotations. Selected two vendors are masters in this field . This selection was done through site visits and based on their references. A RFQ {request for quotation} prepared based on our definition and requirements was collected. Nilüfer Rotary Club project management committee and Nilüfer Library management have together selected the vendor.

Did you use competitive bidding to select vendors?

No

Please explain.

It is not necessary. We were focused more on the aibility of the vendor to keep the quality and terms of delivery visiting them one by one.

Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Nilüfer Municipality and its Library department will be responsible of operation and maintenance.

Maintenance of the Mini Bus and Bus station will be under responsibility of Nilüfer Municipality since property of the bus will belong to them.

Nilüfer Municipality Library Department is responsible to provide a driver and qualified librarian. All expenses related to this services is under responsibility of Nilüfer Municipality.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

All replacement parts will be available and be warranteed by vendor. Replacement will be done by Nilüfer

Municipality maintenance dep.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?

Yes

Please explain.

Equipments will be user friendly and corresponding to the emission rules.
The equipment will be at the top of technology standarts.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

Nilüfer Municipality Library Department will own all items of this project.

Funding

Have you found a local funding source to sustain project outcomes for the long term?

No

Will any part of the project generate income for ongoing project funding? If yes, please explain.

no

Authorizations

Authorizations & Legal Agreements

Legal agreement

Global Grant Agreement

I confirm and agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation District Grants and Global Grants ("Terms and Conditions") and will adhere to all policies therein.
3. The grant sponsors ("Sponsors") shall defend, indemnify, and hold harmless Rotary International (RI) and The Rotary Foundation (TRF), including their directors, trustees, officers, committees, employees, agents, associate foundations and representatives (collectively "RI/TRF"), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney's fees and other legal expenses), awards, judgments, and fines asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor's and/or participant's involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, war, fire, riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, acts of terrorism, or any similar cause beyond the control of the parties shall not be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund all unexpended global grant funds within 30 days of termination.

5. TRF's entire responsibility is expressly limited to payment of the total financing amount. TRF does not assume any further responsibility in connection with this grant.
6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of either or both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund of any global grant funds, including any interest earned, that have not been expended.
7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.
8. Any legal action brought by either party against the other party arising out of or relating to this Agreement must be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.
9. This Agreement binds and benefits the parties and their respective administrators, legal representatives, and permitted successors and assigns.
10. If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.
11. Sponsors may not assign any of its rights under this Agreement except with the prior written consent of TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor's rights or delegation of performance without TRF's prior written consent is void.
12. TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF's rights or delegation of performance without the Sponsors' prior written consent is void.
13. Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.
14. This Agreement constitutes the final agreement between the parties. No amendment or waiver of any provision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.
15. Rotary International (RI) and TRF may use information contained in this application and subsequent reports to promote the activities by various means such as The Rotarian, Rotary Leader, rotary.org, etc. Unless indicated otherwise in writing, by submission of the photos, the parties hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and Web sites and on social media channels and to license use to others, including, but not limited to, media outlets and its partners and through RI's online image database, for the purposes of promoting Rotary. By submitting the photos, the parties represent and warrant that all persons appearing in the photos have given their unrestricted written consent to use their likenesses and to license use to third parties.
16. The Sponsors agree to share information on best practices when asked, and TRF may provide their contact information to other Rotarians who may wish advice on implementing similar activities.
17. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travel policies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

Primary contact authorizations

Application Authorization

By submitting this global grant application, we agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the activities as presented in this application.
2. The club/district agrees to undertake these activities as a club/district.
3. We will ensure all cash contributions (as detailed in the grant financing) will be forwarded to The Rotary Foundation (TRF) or sent directly to the global grant bank account after Trustee approval of the grant.
4. Rotary International (RI) and TRF may use information contained in this application to promote the activities by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
5. We agree to share information on best practices when asked, and TRF may provide our contact information to other Rotarians who may wish advice on implementing similar activities.
6. To the best of our knowledge and belief, except as disclosed herewith, neither we nor any person with whom we have or had a personal or business relationship are engaged, or intend to engage, in benefiting from TRF grant funds or have any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF.

All Authorizations & Legal Agreements Summary

Primary contact authorizations

Name	Club	District	Status	
Harun Bayrak	Bursa-Nilüfer	2440	Authorized	Authorized on 24/04/2019
Lars Vestbjerg	Lviv International	2232	Authorized	Authorized on 23/05/2019

District Rotary Foundation chair authorization

Name	Club	District	Status	
Reha Akin	Bursa-Nilüfer	2440	Authorized	Authorized on 24/04/2019
Bohdan Svidovyy	Lviv Kniazhyi	2232	Authorized	Authorized on 28/05/2019

DDF authorization

Name	Club	District	Status	
Reha Akin	Bursa-Nilüfer	2440	Authorized	Authorized on 24/04/2019
Alaeddin Demircioglu	Izmir-Mavisehir	2440	Authorized	Authorized on 25/04/2019
Müfit Ülke	Istanbul-Tuzla	2420	Authorized	Authorized on 07/05/2019
Hasan Akbayrak	Istanbul-Findikli	2420	Authorized	Authorized on 22/05/2019
Hasan Akduman	Çankaya	2430	Authorized	Authorized on 26/04/2019
Nuri Arslan	Ankara-Kizilay	2430	Authorized	Authorized on 25/04/2019
Veselin Dimitrov	Bourgas-Primorie	2482	Authorized	Authorized on 24/04/2019
Violina Kostova	Sofia-City	2482	Authorized	Authorized on 24/04/2019

Legal agreement

Name	Club	District	Status	
Andriy Petrukh	Lviv International	2232	Accepted	Accepted on 28/05/2019
Mahmut Nural	Bursa-Nilüfer	2440	Accepted	Accepted on 24/04/2019